



Continuing Education Requirements FAQ's

1. How do I know if continuing education courses qualify for Health, Safety, and Welfare (HSW) credit?

If you use IDCEC-approved courses for your continuing education hours, they will be designated as HSW content. Otherwise, if a minimum of 75% of the continuing education content is focused on the protection of the public and the environment, then it qualifies for HSW credit. The subject of these continuing education hours can include but is not limited to, codes, fire and life safety systems, accessibility, sustainability, barrier-free, and energy compliance (HVAC, water, acoustics, electrical, etc...).

2. Do I have to have an IDCEC account to track my continuing education hours?

No. You can simply track your hours in an EXCEL spreadsheet and save your certificates of completion to provide to CIDQ should you be audited.

3. Do only IDCEC-approved programs count towards continuing education hours?

No. As long as continuing education courses are health, safety, and welfare-focused, they will count towards the continuing education requirement.

4. If I were to be audited, what type of documentation would I need to provide?

A certificate, verification form, or letter verifying attendance is required for documentation. The documentation must include your name, date attended, hours completed, program title, and signature of presenter/provider.

5. During what period will my annual continuing education hours need to be calculated?

Your continuing education requirement is aligned with your annual renewal cycle of either April or October, depending upon when you obtained your certification.

6. How do I know if I am in a regulated jurisdiction (state/province)?

You can find a listing of [regulated jurisdictions](#) on our website.